

## Apply to amend a Felling Licence

The Forestry Act 1967 has been amended enabling NRW to consider amending, suspending or revoking a Felling Licence that was approved after (insert date)

If you would like to make any changes to your approved Felling Licence, you will need to apply for an amendment.

### Apply for an administrative change to your Licence (Schedule A – Administrative change)

You will need to apply for an administrative change to your Felling Licence in the following circumstances

a) Where the licence holder is a registered company:

- Any change in the licence holders trading name, registered name or registered office address: and
- Any steps taken with a view to the licence holders going into administration, entering into a company voluntary arrangement or being wound up

b) Where the licence holder is a corporate body other than a registered company:

- any change in the licence holders name or address: and
- any steps taken with a view to the dissolution of the licence holders.

c) In any other case:

- the death of any of the named licence holder (where the licence holders consist of more than one named individual);
- any change in the licence holders name (s) or address(es); and
- any steps taken with a view to the licence holders, or any of them, going into bankruptcy, entering into a composition or arrangement with creditors, or , in the case them being in a partnership, dissolving the partnership.

The licence holder will will need to complete (insert link to application fom) and submit to (insert email address).

You will need to apply to Natural Resources within the following timelines:

For operational sites within 14 days of the change

For non-operational sites 28 days before commencement of works

We will aim to acknowledge receipt within 3 days and complete the amendment, subject to all information being made available, within 10 days for Schedule A changes.

## Apply to amend a felling Licence (Schedule B - technical change)

In exceptional circumstances we will consider requests to amend an approved felling licence, [as are required to meet the requirements of environmental legislation and the UK Forest Standard.](#)

This may be:

- To remove, add or amend an environmental condition  
As a holder of an approved Felling Licence, you may request to have an environmental condition added or varied from the Licence.
- Minimal changes to felling area
- Minimal changes to tree numbers/volume
- Changes in objectives that mitigate challenges from the climate and nature emergencies
- Extension to the duration of the felling period that has been approved, to a maximum of two felling seasons
- Extension to a restocking deadline where there have been exceptional weather conditions
- Amendments to conditions for the benefit or betterment of species and habitats

We may not allow the following

- Removal of conditions where the site situation has not changed since the application was considered and approved

[You will need to complete \(insert link to application form\) and submit to \(insert email address\).](#) We will aim to acknowledge receipt within 3 days. We will aim to consider the request as soon as possible, this will be dependant on the complexity of the amendment request. We will consult with you and during this consultation we will discuss and agree a timeline for the amendment request to be considered and notification issued to the you, the Licence Holder.

When a Felling Licence has been amended we will issue you with a letter which sets out the changes to your Licence as well as a revised Felling Licence.

## Amendment to a Felling Licence made by NRW (Schedule C)

[We may need to consider amending an active Felling Licence where there has been no breach of condition. We may consider that](#)

[felling in accordance with the licence is causing or is likely to cause, significant harm to](#)

- (a) Natural beauty, or
- (b) Flora, fauna, geological or physiographical features, or natural habitats.

We will seek to amend the felling licence through agreement with the licence holder. Where this is not possible, we will issue a notice to the felling licence holder [in order to amend the licence.](#) .